



Claim Notification Form

Property, General Liability
or Professional Liability Claim

PEOPLE | COMPANIES | INSURANCE | ADVISORS

In the event of an incident or potential claim, please complete this form, email to your assigned Account Manager at PCIA or fax it to 800-969-4081. If you have questions call PCIA's toll free phone number 800-969-4041.

Insured Name _____

Insured Address _____

Location of Loss _____

Loss or Discovery Date _____ Time of Loss _____

Person Reporting _____ Date _____

E-Mail _____ Phone Number _____

Description of Loss:

Other parties involved (name, address, phone number, description of injuries/damages)

Witnesses (name, address, phone number)

INCIDENT REPORTED TO

Police Department _____ Case Number _____

Fire Department _____

Additional comments:

